

Connecting the Pieces

Steps For a Successful Pesticide Exam Day



UF | IFAS Extension
UNIVERSITY of FLORIDA



Open the Exam

- Login to <https://pesticideexam.ifas.ufl.edu> using your gatorlink. (Hint: Login is on the upper right-hand side of screen)
- Collect vouchers and last names from walk-ins. Then use the applicant look-up feature to individually find them.
- If they used the online scheduling system then use the “Pesticide Certification Examination Registration Report” link and download today’s examinees.
- For both, go to each person and click “view detail” then scroll to the bottom of the page and either assign an access code and click “grant access to examination” button (computer exams) or hit the “paper exam” button. Exams are now opened and recorded. Don't hit the back button.
- Paper exams could be opened while they are testing or immediately after, but MUST be completed the day the exam is given.



Properly Filling Out the Scantron

Legal name they used to get the voucher

Booklet #

Voucher # should have a 'V' before it

KEY	ITEM	COUNT
0	0	0
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5
6	6	6
7	7	7
8	8	8
9	9	9

NAME Albert Alligator

SUBJECT CORE 10014

PERIOD _____ DATE 6/21/17

V15269

1 FEED THIS DIRECTION

CANTRON